

Mikhail Karpenko

hawkinnsjimmy@gmail.com

+7 925 038 98 27

@KARPENKOM

mishkakarpenko.site/en/



Experience / Projects

Barbarossa

Administrator 2022–2023

Managed day-to-day operations: handled client bookings, staff workload and schedules, worked with internal record-keeping systems, spreadsheets, and CRM. Tracked payments and revenue, analyzed workload, and helped optimize scheduling and service processes.

Pairs Clean

Manager & Partner 2024–2025

Professional sneaker cleaning service. Involved in building and developing the project from the very beginning, from the initial idea and launch to organizing operations and promotion.

AI Legal Assistant

Bachelor's Thesis Project 2026

Built a web service with an AI model for answering legal questions. The model helped lawyers work faster by relying exclusively on a database of Russian Federation legislation.

Education

Russian University of Transport (MIIT)

Institute of Economics and Finance · Business Informatics 2022–2026

Skills & Tools

Tools: Excel, Google Sheets, PowerPoint, Jira, Confluence, Figma, Miro

Management & Analysis: Business Processes, Requirements Analysis, Task Coordination, BPMN, UML, SQL

Design & Content: Photoshop, Illustrator, Premiere Pro, After Effects, DaVinci Resolve

Languages: Russian, English